Greetings from Campus Life

Campus Life has worked with PPD and ITS to create your on-line room condition form.

If you live on campus in the residence halls, your room condition form is extremely important, this is your opportunity to confirm the condition of your room when you arrive on campus. The information that you share with us, will be used when you move out of your current room to determine individual room damage that occurred during your time in the room. It is your responsibility to be as thorough as you can be in your description of the room. If you would like someone to work through the form with you, please contact your CA.

If you are in a temp JanPlan room, you will still want to complete this form for that space, as you don't want to get charged for damage that is in that space currently. You will again have to fill one out for your spring room once you move in.

The room condition form will remain live until Monday, January 12, 2015. If you do not complete the room condition form by this date, you will be unable to do so, and will be held responsible for the damage in your room, and will be unable to appeal the charges.

The form can be found: https://www.colby.edu/itscustomcf/campus_cs/ppd/contract_card.cfm

If you have difficulty seeing the form or any questions about this process, please contact Kim Kenniston at kakennis@colby.edu or your individual CA and we will work with you.

Thanks
Campus Life