The following operational requirements must be followed at all times when operating UAS on Colby College property or College business off campus:

- Abide by all applicable FAA UAS regulations and the Colby UAS Policy.
- Stay below tree height when possible and never exceed 400 feet of altitude.
- Stay below a ground speed of 100 mph.
- All UAS must be less than 10 pounds in total including all cargo and fuel.
- UAS may only be operated on Colby property in the areas designated on Appendix C.
- Allowed operation times are a half hour before sunrise until a half hour after sundown.
- When operating on the primary campus, Robert LaFleur Airport must be notified 24 hour before the flight. Operations off campus within 5 miles of an airport must notify that control tower 24 hours before the flight.
- A flight plan must be submitted to the EHS Director 24 hours before each flight.
- All student operators must complete FAA course Part 107 and pass a Moodle quiz before on campus operations.
- All staff and Faculty must adhere to and complete the training and certification process required by the FAA and Colby College for small UAS used in commercial operations.
- Maintain copy of the aircraft registration cards on hand during flight operations.

The following actions are not permitted under Colby’s UAS policy.

- The use of UAS on Colby property for pleasure or recreation is not permitted. All UAS flights must have a clear educational agenda and purpose beneficial to the College or student research.
- Never operate a UAS while under the influence of alcohol or drugs.
- Never operate a UAS without a second person to act as a visual observer. The visual observer must be able to maintain unaided eye contact with the UAS at all times.
- Never operate a UAS on Campus that is not registered with the FAA and properly marked.
- Never operate the UAS over any people not directly involved in the planned flight.
- Never violate any person’s reasonable expectation of privacy.

I agree to comply with the requirements listed on this form and the UAS Policy (available for full review on the Colby Safety Office webpage). I understand that I could be subject to disciplinary action and loss of privilege at Colby College for any UAS operation violation.

Print Name:______________________________

Signature:______________________________  Date:__________________________