Google Apps: Using Forms  
Wednesday, 8/2/17: 10a.m. – 11a.m.  
Audience: Open to all staff, supervisors, and faculty  
*Presented by Academic ITS, learn about Google Forms (a cloud alternative for surveys.)* This 1-hour workshop will review how to build your form, share and collaborate, send your form and analyze responses.  
[Click here to register.]

Strengths Based Leadership  
Wednesday, 8/9/17: 10a.m. – 11:30a.m.  
Audience: Specific to supervisors only  
The most effective leaders know their own strengths, invest in others’ strengths, and understand and meet the basic needs of those who look to them for leadership.  
*Presented by Nikki Jacobson (Admissions), learn about the principals of strengths based leadership and discover a tool called StrengthsFinder® to identify your own strengths and how to collectively understand and leverage team strengths. Breakfast and refreshments will be provided.*  
Registration required by 8/2/17.  
[Click here to register.]

LGBTQ Students: Building Support and Inclusivity  
Wednesday, 8/16/17: 11:30a.m. – 1p.m.  
Audience: Open to all staff, supervisors, and faculty  
*At Colby, we want to create an environment that is positive, safe, supportive, and inclusive for all our students. As staff and faculty, you could have a pivotal impact on our students’ lives and the Colby experience.*  
Colby Pugh Center and Human Resources invites you to join us in a workshop presented by Sue Campbell (OUT Maine) and Joanne Joy (HHCA Maine), to understand the specific issues that LGBTQ students face before college and how you can be part of creating a positive and a healthy college experience for them. Lunch will be provided.  
[Click here to register.]

HR at the Movies: Art of Possibility  
Thursday, 8/17/17: 3p.m. – 4p.m. (Rescheduled date)  
Audience: Open to all staff and supervisors  
“When leadership is defined not as a position you hold but as a way of ‘being,’ you discover that you can lead from wherever you are.”  
(Rosamund Stone Zander) Join us to explore the concepts and tips from Ben and Roz Zander that offer a new way of being (a leader) through enrolling others into our work and inspiring ways to create possibilities.  
The format for the HR @ the Movies series will be a video screening followed by Q&A. Popcorn and refreshments will be provided.  
[Click here to register.]

Genealogy Workshop  
Tuesday, 8/22/17: 10:30a.m. – 12p.m.  
Audience: Open to all staff, supervisors, and faculty  
*Many of us are interested in our family history, but few of us know much about the best ways to explore it.* Join Marilyn R. Pukkila, Research & Instruction Librarian to learn the ins and outs of Ancestry Library and a few of Colby Libraries other rich resources for researching family history.  
Space is limited due to the number of workstations.  
[Click here to register.]

Can We Talk? Creating Conditions for Dialogue  
Thursday, 8/24/17: 9a.m. – 11a.m.  
Audience: Open to all staff and supervisors  
Have you ever walked away from an uncomfortable interaction with a colleague and found yourself rehearsing what you’d really like to say to them?  
*Presented by Kevin Thomas (Williams College), explore the basics of how to create enough safety to talk about practically anything with practically anyone, even if they work on a different team or are higher up than you in the organization.*  
[Click here to register.]

For information on these workshops and more, or to register, please go to:  
colby.edu/humanresources/training-and-development/current-schedule/  
For questions or assistance, please contact Melissa Breger (Melissa.Breger@colby.edu, 207-859-5509)