Davis Art Archives Room

The Davis Art Archives Room supports the museum’s teaching mission and is available for research related to provenance, object files, publications, archival photographs, and collection histories.

For assistance in requesting access to museum object files or exhibition files, please contact Linde Family Foundation Coordinator of Academic Access Miriam Valle-Mancilla (mvallema@colby.edu) at least two weeks in advance. Visits are scheduled on a first-come, first-served basis. Faculty and students can make appointments directly with the coordinator at least two weeks in advance. There are open office hours every Thursday 2:30pm – 4:30pm. Research appointments outside of this time frame can be requested. Appointments are limited to 60 minutes.

Materials found in the museum’s object files and exhibition files are property of the Colby College Museum of Art and may be subject to restricted access. Requests to photocopy must be approved by the Registrars and Collections Department. The Museum may decline such requests because the materials are oversize, fragile, or fall outside the “fair use” standard. Copyrights and other proprietary rights in the materials may also be owned by individuals and entities other than, and in addition to, the Colby College Museum of Art.

When Visiting the Davis Art Archives Room, please observe the following guidelines:

- Notes must be taken with **pencils only**; pen and markers are not permitted
- Researchers must be accompanied by a museum staff member at all times
- No food or drink allowed in the Archives room
- Materials in the Archives room cannot leave the room. Screened materials may be photocopied in the Registrar’s office
- The Archives room is a secure area under camera surveillance at all times