HOW TO SET UP YOUR ONLINE ACCOUNT AND REGISTER YOUR TRAVEL:

Go to https://terradotta.colby.edu/

Click on “TRAVEL REGISTRATION” tab.

Click on the “REGISTER TRAVEL” button

Log in with your Colby username and password
Sign in with your Colby credentials

Fill out the entire "OneStep Travel Registration" Questionnaire:
1. Profile
2. Emergency Contact
3. Itinerary
4. Passport Information
5. Travel Details

Once finished, click on the blue "Update" button. You are now registered.