

Academic Affairs Committee Minutes September 13, 2016

Present: Burrell-McRae, McDaniels, Scott, Ameri, El-Shaarawi, Foster, Gouvea, Adner, McFadden, Kletzer, Sloat

- I. Review of the general charge of the committee
 - Oversee the curriculum and educational policy at the college
 - Oversee new courses
 - Proposals for new majors, minors, new programs
- II. Review of work of course proposal subcommittee
 - Faculty members on the committee
 - Review of courses and their designations
 - Will lead to a consent agenda
- III. Review of issues discussed last year
 - Course scheduling
 - Music lessons/ensembles for credit
 - Distribution Requirements Task Force (last revised in 1989)
 - Motion on Independent Studies
 - Reading period / exam schedule
 - Credit for online courses
 - Class rank
 - A+ grades
- IV. Agenda items for this coming year
 - Scheduling subcommittee volunteers
 - Jim Scott, Lisa McDaniels, Jenner Foster—others?
 - Reading period/exam schedule
 - New major proposals: Computational Biology and others
 - Return to A+ question
 - Updates from Distribution Requirements Task Force
 - Other pertinent issues:
 - The committee discussed the library implications of new courses; how can we notify the library in a timely way about what will be needed to support new courses?
 - We also discussed the high cost of books and supplies and various strategies to ensure that every student has access to needed materials. This is a complex problem that will need many different stakeholders to help resolve.
 - Independent majors: What is our process? How do we promote the program? We will ask for a report from report from the Independent Majors Committee this fall.

NEXT MEETING: September 20, 2016, 4:00 in Diamond 123.

