Academic Affairs Committee Minutes  
September 13, 2016

Present: Burrell-McRae, McDaniels, Scott, Ameri, El-Shaarawi, Foster, Gouvea, Adner, McFadden, Kletzer, Sloat

I. Review of the general charge of the committee
   • Oversee the curriculum and educational policy at the college
   • Oversee new courses
   • Proposals for new majors, minors, new programs

II. Review of work of course proposal subcommittee
   • Faculty members on the committee
   • Review of courses and their designations
   • Will lead to a consent agenda

III. Review of issues discussed last year
   • Course scheduling
   • Music lessons/ensembles for credit
   • Distribution Requirements Task Force (last revised in 1989)
   • Motion on Independent Studies
   • Reading period / exam schedule
   • Credit for online courses
   • Class rank
   • A+ grades

IV. Agenda items for this coming year
   • Scheduling subcommittee volunteers
     o Jim Scott, Lisa McDaniels, Jenner Foster—others?
   • Reading period/exam schedule
   • New major proposals: Computational Biology and others
   • Return to A+ question
   • Updates from Distribution Requirements Task Force
   • Other pertinent issues:
     o The committee discussed the library implications of new courses; how can we notify the library in a timely way about what will be needed to support new courses?
     o We also discussed the high cost of books and supplies and various strategies to ensure that every student has access to needed materials. This is a complex problem that will need many different stakeholders to help resolve.
     o Independent majors: What is our process? How do we promote the program? We will ask for a report from the Independent Majors Committee this fall.

NEXT MEETING: September 20, 2016, 4:00 in Diamond 123.