# Final Examination Postponement

<table>
<thead>
<tr>
<th>Name of Student</th>
<th>Class</th>
<th>ID #</th>
</tr>
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</table>

Academic year 20___ - 20___  Semester  FA ____  SP ____

I am taking: _____ three courses to be examined the same day, numbered ____, ____, & ____

_____ four courses with sequential examination numbers ____, ____, ____, & ____

and have elected to postpone my examination in

<table>
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<tr>
<th>Course &amp; section</th>
<th>Exam number</th>
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Signature of instructor _____________________________ Date ________________

A student with three exams scheduled in one day, or four exams in sequence, may postpone one of these. The exam to be postponed is the student’s choice.

Consult the college calendar for official make-up exam date. Exams may be made up prior to this date by mutual agreement, but not before the originally scheduled time.

This form must be filed with the Registrar’s Office, where the grounds for postponement will be verified, at least 10 days before the beginning of final examinations.

Rev. 8/08