

Colby College Office of the Registrar
Final Examination Postponement

Qualifications for Postponement of final examination: A student with three exams scheduled on the same date, or four exams in sequence, may postpone one exam. The exam to be postponed is the student's choice. Consult the College calendar for official make-up exam date. Exams may be made up prior to this date by mutual agreement, but not before the originally scheduled exam time. This form must be filed with the Registrar's Office, where the grounds for postponement will be verified, **at least 10 days before the beginning of final examinations.**

Name _____ Class Yr. _____ ID # _____

Semester FA _____ SP _____ Academic year _____

I am taking: _____ three courses to be examined the same date, numbered _____, _____, & _____

_____ four courses with sequential examination numbers _____, _____, _____, & _____

and have elected to postpone my examination in _____
Course & section Exam number

Instructor (Print) _____

Instructor (Signature) _____ Date _____

Instructor, please check one: _____ OR _____

To be proctored by Instructor Proctored on scheduled make-up exam date