

Colby College Office of the Registrar
Satisfactory/Unsatisfactory Election

Name _____ Class Yr _____ ID # _____

Major(s) _____ Minor(s) _____

I elect to take the following course on a Satisfactory/Unsatisfactory (S/U) basis:

Course Number _____

Semester FA _____ JP _____ SP _____ Academic Year _____

IMPORTANT NOTES

1. Courses taken S/U cannot fulfill distribution requirements.
2. Departments may specify that major or minor courses must be taken on a conventionally graded basis; an S/U election for a course in a major or minor so designated is invalid. It is the student's responsibility to be aware of applicable policies.
3. This form is due in the Registrar's Office by the date specified in "Critical Dates" on the Registrar's web page.
4. The instructor will submit a letter grade to the Registrar, who will convert it to "S" (for grades A through C-) or "U" (unsatisfactory).
5. Satisfactory or unsatisfactory, the grade will not figure in averages.
6. Only "S" or "U" will appear on the student's permanent record and transcript. An "S" cannot later be changed to a letter grade, nor will information about the "quality" of the "S" be released by the Registrar's Office even upon request of the student.
7. In a course elected on an S/U basis, only marks of "S" will accrue credits toward graduation. A limit of sixteen S/U credits may be applied toward the 128 credits required for graduation.
8. This S/U election can be revoked only by filing the "Satisfactory/Unsatisfactory Revocation" form before the date specified in the current "Critical Dates and Deadlines". The only exception occurs in the case of a course taken S/U which may be required for a major or minor declared at a subsequent date. The letter grade can be restored upon request of the student and major department or program; the "S" or "U" will be reinstated should the major or minor later be dropped.
9. Attention is called to the Catalogue statement on The Dean's List: "must have earned 15 or more credits ...12 or more of which are [letter] graded credits."

I have read and understand the above terms and conditions. This form is not valid without all signatures

Signature of Student: _____ Date _____

S/U election for a course in a major or minor so designated is invalid. Please initial that this course is not a requirement of your major/minor: _____
Student

For Advisor(s): By signing this form, you are confirming that this course is not a major or minor requirement, and is not intended to fulfill a distribution requirement for the student named above:

Advisor(s) Signature

Advisor(s) Print

Date

Advisor(s) Signature

Advisor(s) Print

Date