

Colby College Office of the Registrar  
**Withdrawal from Course**  
(First-year students only; does not include transfers)

**Please note that if remaining schedule includes fewer than 12 credit hours, backside of this form is required.**

Name \_\_\_\_\_ Class Yr. \_\_\_\_\_ ID # \_\_\_\_\_

Course Number \_\_\_\_\_ Section \_\_\_\_\_ Instructor \_\_\_\_\_

Standing at time of withdrawal from course, as determined **by instructor**:

\_\_\_\_\_ Withdraw Passing (recorded as "W")

\_\_\_\_\_ No basis for grade (recorded as "W")

\_\_\_\_\_ Withdraw Failing (recorded as "WF")

\_\_\_\_\_  
Instructor (Print)


\_\_\_\_\_  
Signature of Instructor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Date

**Must be filed by the last day of classes.**  
Refer to "Critical Dates" for specific dates.

Please see reverse 

**Important Information for Students Carrying Fewer Than 12 Credit Hours**

Students who earn fewer than 12 credit hours or less than a 2.0 grade point average in any semester, exclusive of the January Program, are subject to being placed on probation or being dismissed from the College by the Committee on Academic Standing. Only when there are compelling extenuating circumstances (e.g., illness, unusual personal problems) is it advisable for a student to carry fewer than 12 credit hours.

A student on probation is required by the Committee on Standing to earn 12 credit hours and a 2.0 grade point average, unless other conditions have been stipulated. Except in extraordinary circumstances, a student on probation who fails to meet this standard will be dismissed.

Completion of this form is not a guarantee against action by the Committee on Academic Standing. Statement(s) in support of dropping below 12 credit hours may be submitted to the Dean of Studies by the student and/or advisor; these statements will be considered by the Committee.

Eligibility for financial aid and/or intercollegiate sports participation requires that a student be enrolled in 12 credit hours. Note that "credits" earned in wellness programs are not credit hours.

**I have read the above, and understand:**

\_\_\_\_\_  
(Signature of student required if remaining schedule is fewer than 12 credit hours)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Signature of Dean of Studies)

\_\_\_\_\_  
Date

For Registrar's Office only:

\_\_\_\_\_ Date received

\_\_\_\_\_ Processed