Colby College
Request to Live On Campus during Jan Plan 2020

The fundamental purpose of the January Program is to broaden and extend the learning experience at Colby by offering students distinctive opportunities not ordinarily available during the traditional academic semesters. By definition, January experiences are intensely focused, emphasizing engagement by faculty and students with a single subject matter or experience. While January experiences share the broader learning goals of Colby’s curriculum, they are especially concerned with strengthening capacities for innovative thinking, independent work, creativity, intellectual exploration and experimentation.

Students who return to campus in January must be enrolled in a Jan Plan course, independent study/honors project, or internship. Otherwise, special permission is required to live on campus for part or all of January.

To request special permission, complete this form, which requires the signature of a faculty or administrative sponsor. Return it to the Office of Campus Life by November 8, 2019. Requests received after that date may not be considered. Requests for permission will be reviewed the week of November 11 and email notifications will be sent the week of November 18. Only students who are enrolled in a Jan Plan experience or have received approval through this process will have access to residence halls and dining services during Jan Plan. Students found to be living on campus in January without permission will be subject to disciplinary sanctions.

Name ___________________________________________ Student ID ____________

Building/Room Assignment _______________________________ Class Year ____________

I am requesting permission to remain on campus during Jan Plan (January 5 - 31, 2020) for one of the following reasons:

☐ I am working on research with a faculty sponsor which requires me to be on campus.

Department: __________________ Project: ________________________________

Faculty Sponsor: __________________ Faculty Signature: _____________________

Please provide a description of the research, the time commitment required (hours per week), and whether or not you will be compensated. Use an additional sheet if necessary.

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

☐ I am an international student staying until I depart on ________________ (date) for my abroad experience for the Spring 2020 semester.

Dean McDougal’s Signature___________________________________________________

☐ Other reason (Jan Plan is designed for focused academic engagement that can only be undertaken at Colby):

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

Faculty Sponsor: __________________ Faculty Signature: ________________________
I have discussed this matter with my faculty/administrative sponsor, who is willing to attest to the need for me to be on campus during January. My sponsor and I agree that my presence will not interfere with academic projects being undertaken by other students during this time.

Student Signature: ________________________________ Date: ______________________________