WE, the students of Colby College, in order to continually advance the experience of every member within our community, do hereby establish this Constitution for the Colby College Student Government Association, hereinafter SGA. To effectively and fairly represent the best interests of all students of the college, we have adopted the following mission:

The Student Government Association primarily serves the general student body in all facets of student life to represent the interests, backgrounds, and desires of all members of our community. First and foremost, the Association aims to foster a campus environment built on the three pillars of Community, Integrity, and Respect. On this foundation, the Association must act as resource for every student to achieve their academic, extracurricular, and personal goals. Further, the Association promotes a culture of consent, honesty, and citizenship in all forms of community building. Through a focus on policy, the Association strives to represent the entire student body by providing transparency in communication between students and the Administration of the college. It is an inherent expectation that the Association continually work to provide students the opportunity to develop the traits of productive leadership in every community setting from the campus to the world stage. Paramount to all previously stated ambitions, it is the fundamental belief of the Student Government Association that truly effective representation is that which creates a positive, equitable, and rewarding experience for all of those who step foot on Mayflower Hill.
Article I: Membership and General Structure
Membership in Student Government shall be restricted to matriculated members of Colby College, and SGA shall be divided into three separate branches – the Executive Board, the President’s Council, and the SGA Committees. The Executive Board oversees the President’s Council, made of all class representatives, and the SGA Committees, which combine SGA members with students and administrators from the greater community.

At meetings (see Article V), the President’s Council may comment on any issues it deems appropriate, particularly those that directly affect the student body. Following these conversations, the President’s Council can make recommendations to committees, departments, administrators and other campus affiliations but may not set College policy in and of itself. Therefore, resolutions passed by the President’s Council, intended to initiate change in student policy, shall be sent to the College Affairs Committee. Upon obtaining approval, these resolutions will be made into policy within the directed field of student life.

On the subject of Programming, we revert to the Mission Statement to highlight that programming of Student Government shall be motivated by the well-being and benefit of the entire student body or micro-communities within it. By maintaining a strong relationship with the Dean’s Office and the Office of Campus Life, SGA will utilize its network of administrators and other students to answer the demands, explicit or implicit, of the student body.

Article II: The Executive Board
1. General Guidelines of The Executive Board
   a. The Executive Board shall be composed of the President, Vice President, Treasurer, Parliamentarian, Chair of Communications, Chair of Multicultural Affairs and the Administrative Assistant. The President and Vice President positions could be replaced by two Co-Presidents, who must divide the President and Vice President responsibilities equally.
   b. The President and Vice President can appoint one additional member of the Executive Board each year to a non-permanent position of their creation. This is intended to give each incoming party flexibility in their administration. Each created position is up for review by the President’s Council at the end of each academic year. An affirmative unanimous vote can secure that position into the SGA constitution.
   c. All members of the Executive Board shall have posted weekly office hours.
   d. At the beginning of the Fall term, the Executive Board may appoint student members from other organizations to serve as Liaisons to SGA (see Article II, part 8).
   e. Executive Board members are not allowed to be stipended members of another campus organization, namely Hall Staff or Student Programming.

2. President & Vice President
   a. The President and Vice President shall oversee all internal operations of SGA
   b. The President shall manage Executive Board meetings in which they are present.
   c. The President and Vice President shall serve as two student representatives to the Colby College Board of Trustees.
d. They shall serve as an ex-officio, non-voting member of the President’s Council.
e. They shall serve as an ex-officio, non-voting member of an All-College Committee.
f. The President can return any motion passed by the Presidents’ Council to be brought up at
the next meeting.
g. The President and Vice President are responsible for serving as spokespeople of SGA and
for organizing a State of the College Forum each semester.
h. At the beginning of the year, they must work to evenly divide the following responsibilities
among members of the Executive Board to the Executive Board and make it known to
which tasks each member is responsible for:
   i. Delivering all resolutions of the Presidents’ Council to the appropriate bodies;
   ii. Appointing members of the college to all-college committees and ad-hoc working
       groups; coordinating SGA orientation; appointing members of the SGA to working
       groups, SGA committees, Executive Board and President’s Council, as necessary.
i. They must coordinate and conduct mid-semester evaluations of the efficiency and dedication
of class representatives and Executive Board members, which are to be presented on an
individual basis when appropriate.

3. **Treasurer**

   a. The Treasurer shall distribute SGA funds to clubs and organizations with the approval of the
      SGA Finance Committee, on which the Treasurer will serve as the chair and a voting
      member.
   b. The Treasurer is responsible for holding an annual meeting in September for club leaders to
      discuss financial procedures for the remainder of the academic year.
   c. The Treasurer is responsible for coordinating auditing procedures of any SGA-funded club
      or organization, delivering monthly reports on the budget to the President’s’ Council, and
      appointing members to the SGA Finance Committee.
   d. At the beginning of the academic year, the SGA Treasurer must detail how money will be
      allocated for that year, as well as their philosophy for distributing the budget.

4. **Parliamentarian**

   a. The Parliamentarian is to be responsible for the following:
      i. Serving as the Chair of formal SGA meetings;
      ii. Establishing a set of rules, which are to be presented to the President's Council at
          the first meeting of each semester;
      iii. Assembling meeting agendas and setting the schedule for meetings throughout the
          year;
      iv. Calling an informal meeting when necessary in order to facilitate discussion of
          specific topics outside of the formal meeting structure;
      v. Calling an emergency meeting when the Executive Board deems necessary.
         Publication of this emergency meeting can be released to the student body at large
         following approval by the full Executive Board.
   vi. Chairing the Oversight of Clubs on Campus Committee
5. **Chair of Communications**
   
a. The Chair of Communications is to be responsible for the following:
   
i. Publicizing SGA events, programs and meetings. Other organizations and affiliations from the campus can also work with the Communications Chair on publicity at the discretion of the Executive Board;
   
ii. Informing the community when and where SGA meetings are;
   
iii. Maintaining and updating the SGA Website in coordination with the Administrative Assistant.

6. **Chair of Multicultural Affairs**
   
a. The Chair of Multicultural Affairs is to be responsible for the following:
   
i. Heading multicultural programming of SGA;
   
ii. Reporting biweekly with the Pugh Center Director;
   
iii. Chairing the Multicultural Affairs committee of the SGA;
   
iv. Additional work can take place with other students who have expressed interest to campus resources that provide student support, promote multicultural and social justice awareness, and encourage student success through intentional interactions;
   
v. Providing opportunities for learning and awareness trainings within SGA, including a diversity awareness training during the academic year or orientation;
   
vi. Communicating opportunities for collaboration with the Dean of Students, the Pugh Center Director, and the Gender and Sexual Diversity Program Director.

7. **Administrative Chair**
   
a. The Administrative Chair is to be responsible for the following:
   
i. Taking minutes at each formal, informal, and Executive Board meeting;
   
ii. Reserving spaces for all scheduled meetings;
   
iii. Posting formal meeting minutes on the SGA website;
   
iv. Submitting the year’s SGA meeting minutes to the library’s special collections section at the close of the Academic year.

8. **Additional Members**
   
a. The President and Vice President can appoint additional members to the Executive Board as needed (see Article II part 1).
   
b. The President's’ Council must approve each Executive Board member and position, other than President, Vice President and Treasurer. This applies to all additional members as well as the selected members of the Executive Board mentioned in sections 1-8.
   
c. **SGA Liaisons:**
   
i. Student Liaisons to SGA may be appointed either by Executive Board Request or by recommendation of a club or organization (through a member of the President’s Council) outside of SGA.
   
1. Liaison membership for a student seeking representation for their club or organization is not to be approved for current members of the President’s
Council. A second member of the organization, one that is not an SGA representative, shall be appointed as the SGA liaison to that group.

ii. Liaisons are not positions within the Executive Board or within the President’s Council, but rather are separate entities that extend the representation of student voices into SGA operations. This means that Liaisons are nonvoting members of SGA.

iii. Once officially accepted into SGA, Liaisons are to attend all formal SGA meetings and will have a seat at the SGA table (as opposed to any open seating around the table reserved for members of the general community, including staff or faculty).

iv. Students from any club or organization, including the Colby Hall Staff, can serve as a liaison following the approval process of SGA.

v. The number or Liaisons per year is up to the discretion of the President and Vice President.

Article III: President’s Council

1. General Guidelines of the President’s Council
   a. The President’s Council shall be composed of four class senators in addition to two class presidents from each class year, the President, Vice-President, Treasurer, other members of the Executive Board, and the Director of Campus Life.
   b. The SGA President and Vice President can invite two members of the faculty or staff to serve as advisors to the President’s Council.
   c. The SGA President should invite members of other student organizations, including, but not limited to, Head Residents and members of the Student Programming Board, to serve as part of the President’s Council as non-voting members.
   d. For cases of emergency or extreme circumstance in which case a member cannot complete their role, see Article IX (Recall)

2. Class Presidents
   a. Each class shall have two class presidents to act as voting members of the council.
      i. When voting on SGA, class presidents from the same class year must vote in accord on motions; if they cannot reach a consensus, they must abstain from the vote.
      ii. Each class president will be responsible for representing the interests and concerns of their respective classes on the SGA and for informing their classmates of SGA motions, programs, class specific events and other information as deemed necessary by the SGA executive board.
      iii. All class presidents must attend weekly SGA meetings, serve on one all-college committee, and serve on one SGA Working Group.
      iv. Both class presidents shall organize a class council (chaired by the presidents) which should receive class feedback, plan class programs, further class identity, and enhance school spirit.
   b. No class president can additionally serve as Head Resident or officer on Student Programming Board.
c. First Year and Sophomore class presidents are responsible for planning one class dinner per semester and creating a Class Council.
d. Junior class presidents are responsible for planning one class dinner per semester, creating the Junior Class Council and soliciting suggestions for Commencement Speaker.
e. Senior class presidents are responsible for creating a Senior Class Council, planning one class dinner per semester, and planning Senior Week.
f. Class presidents shall be required, at the discretion of the Executive Board, to come back before school starts to assist the Executive Board or participate in First Year Orientation.
g. Class Presidents are not allowed to serve on Hall Staff or Student Programming.
h. At the beginning of the year (or semester for the Junior class), the Class Presidents must designate one member of their elected senators to serve as the Treasurer for their class.

3. Class Senators
   a. Class senators are responsible for representing the interests and concerns of their respective class years to the SGA and for informing their constituents of SGA motions, programs and other information as deemed necessary by the SGA Executive Board.
b. Senators attend all mandatory SGA events during the semester.
c. Senators rotate responsibility of bi-weekly newsletters to their entire class (Communications Chair keeps accountability).
d. Senators will serve on two committees and will help run class councils which consist of the class presidents, senators and additional volunteer representatives of the class.
e. Members of the rising-Junior class have two separate races in the spring, one for each semester of the following school year (students who are not going abroad but wish to be a senator must be on both ballots).
f. Senators can hold a paid position in another organization across campus, namely Hall Staff or Student Programming, pending prior approval by the supervisor of that program.
g. The Senator designated by the Class Presidents to serve as the Class Treasurer is in charge of managing the class budget (if one is allotted by the SGA Treasurer) and keep track of all purchases. After each purchase, the Class Treasurer must disclose the type and amount of the purchase to both the SGA Treasurer and Finance Committee.

Article IV: SGA Committees
1. Students who wish to serve on a committee must apply through a process chiefly directed by the Vice President.
2. Service to All-College Committees is subject to evaluation by the Dean’s Office, which coordinates faculty members to serve on the committees. All College committees have a limit to the number of student representatives they may have. It is up to the chairs and present administrators of the SGA Committees to determine the appropriate number for final selection by the President, Vice President and Executive Board of SGA.
3. There shall be two SGA Committees that must be appointed by the first week in October, The SGA Judiciary Committee and SGA Finance Committee.
   a. Judiciary Committee
i. The Parliamentarian shall call the SGA Judiciary Committee in order to hear disputes about elections, recalls, resignations, impeachments. Their decisions are final.

ii. The committee shall be composed of five students, who shall select their own chair. The Director of Campus Life and the SGA President and Vice President shall serve as ex-officio, non-voting members of the committee, except in impeachment cases involving them, in which case they shall be removed from Judiciary Committee meetings.

iii. Below is the process that the SGA Judiciary Committee should follow:
   1. In each case, the chair shall read the charges and allow the accused student or ticket to respond.
   2. The committee shall then review information related to the charges, question the witnesses or the accused and then receive recommendations from the SGA President and Vice President and the Director of Campus Life.
   3. After the recommendations, non-voting members must leave and the Judiciary Committee members shall deliberate.
   4. After, they shall vote and the chair will deliver the committee’s decision to the President’s Council.
   5. The hearing shall be open, but deliberations shall be private.

b. Finance Committee
   i. In all matters related to allocations of SGA funds, the SGA Finance Committee shall convene to adjudicate the allocation and render a decision and their rulings are final.
   ii. The SGA Finance Committee’s purpose exists to provide a fair and equitable outcome for the disbursement of SGA funds.
   iii. The committee is to be chaired by the Treasurer
   iv. Students may apply for the committee and are to be selected by the Treasurer in coordination with the President and Vice President following the application process initiated by the SGA Vice President with all other committee application creation.
   v. The committee should aim to have at least one member from each class.

4. Additional SGA Committees (as of March, 2017)
   a. These committees include a mix of students and administrators
      i. Colby Affirmation Committee
         1. 1 student chair, 10 members
      ii. Dining Services Committee
          1. 1 student chair, 7 members
      iii. Housing and Facilities
          1. 1 administrative chair, 7 members
      iv. Bias Incident and Prevention Reporting (BIPR) Committee
          1. 1 administrative chair, 4 members
v. Oversight of Clubs on Campus (OCOC) Committee
   1. SGA Parliamentarian (Chair), 8 members

vi. Publicity Committee
   1. SGA Communications Chair (Chair), 7 members

vii. Student Alumni Engagement Committee
   1. 1 student chair, 7 members

viii. SGA Traditions Committee
   1. 1 student chair, 7 members

5. All-College Committees
   a. The Office of the Provost has the full list of committees available online, and students can serve on many of these committees (but not all of them).
   b. For the list of committees that students can be recommended to, please consult the Provost of the College.

Article V: Meetings
1. The rules for meetings shall be determined by the Parliamentarian, and approved at the first meeting of the President’s Council.
2. Meetings shall be held weekly, alternating between Formal and Informal structure and location.
3. The parliamentarian will run formal meetings using Robert’s Rules of Order.
4. Formal meetings shall deal with motions and be under Robert’s Rules of Order.
5. Informal meetings shall be run by the president and vice president.
6. The informal meetings are meant to be brainstorming and discussion sessions.
7. Attendance at formal meetings is mandatory (all SGA members are allowed two unexcused absences before being referred to the Judiciary Committee by the SGA President).
8. Motions must be delivered to the Parliamentarian at least 4 days before a formal meeting.

Article VI: Relationship with College
1. Student Representation on Committees
   a. All-college committees shall have student representatives, appointed and recommended by either the President or Vice President of SGA following the selection process led by the Vice President.

2. Trustee Representation
   a. The SGA President and Vice-President shall serve as representatives to the Colby College Board of Trustees.
   b. Appointment to Board Committees is to be done by coordinator of the Trustee meetings, often the Secretary of the College.
   c. Working with the Secretary of the College, The Vice President of Student Affairs shall decide additional student representation.

3. Relationship with College Affairs Committee
   a. All policy issues voted affirmative by President’s Council should be passed to the President of the Student Government Association, who in turn forwards is to the head of the College Affairs Committee.
b. The President’s Council may take the following courses of action on these issues:
   i. Waive the right to make a recommendation;
   ii. Concur with the recommendation of the College Affairs Committee;
   iii. Dissent with the College Affairs Committee.

   1. In the event that Presidents' Council dissents with the College Affairs Committee, the SGA Parliamentarian will call for the formation of a conference committee.
   2. The SGA President will appoint three voting members of the President’s Council, all who share the dissenting opinion, to serve on the conference committee, and the Chair of the College Affairs Committee will appoint three members of the College Affairs Committee to serve.
   3. If a compromise is reached, it will be forwarded to the Dean of Students for action.
   4. If the conference committee cannot reach a compromise, or if the Dean declines to accept the compromise, the SGA President and the Dean will negotiate.
   5. If they are unable to resolve the issue, they will ask the President of the College to rule on it.

Article VII: Elections

1. General Rules of SGA Elections
   a. The incumbent SGA Parliamentarian is responsible for coordinating all elections and scheduling all election events. If the incumbent SGA Parliamentarian is seeking any SGA office in the election, the incumbent SGA President and Vice President will select an alternate Election Coordinator who is not seeking an office for the following year.
   b. All voting must occur online and the voting window must be at least 24 hours. In order to win any election a candidate must have a majority of the votes cast. In the event that no candidate wins a majority in an election a runoff will take place between the two tickets with the most votes.
   c. Elections for rising-Juniors are to have two ballots, one for the fall leadership and one for the spring leadership. Both races will be held simultaneously in their Sophomore spring.
   d. Students running for Executive Board and any Class President position cannot be receiving stipends from any other organization on campus (Hall Staff, Student Programming, Pugh Community Board). If already a paid member of another campus organization, candidates for Class Senator can run for office pending approval by their supervisor. In addition to following the financial rules of the College, this rule is in place to ensure that students can commit the full amount of time necessary for their SGA positions.

2. Campaigning Guidelines
   a. SGA members cannot use any SGA resources (including email lists and funding) to campaign for themselves or another candidate. Members found responsible for doing so can be disqualified at the discretion of the Parliamentarian or Election Coordinator.
b. All disqualifications will be determined by the incumbent Parliamentarian or Election Coordinator in consultation with the current Executive Board.

c. Campaigning must not begin before the date and time designated by the incumbent Parliamentarian or Election Coordinator and may not continue throughout the voting period. Campaigning outside of the determined time period will result in automatic disqualification from the election.

d. Before the date and time designated for campaigning begins, students may tell people that they are going to be running in the election, but cannot publicly promote themselves (social media, emails, posters) until the campaigning period begins.

e. Additionally, for any SGA election there shall be no negative campaigning or coercing of students to vote for a specific party over another. Any of these actions will result in automatic disqualification from the election.

f. Candidates are permitted to use social media to campaign. The social media format(s) may be created, but cannot be made public, prior to the specified date when campaigning begins.

g. It is permitted to post the voting link to social media or to send the voting link via text message or email once elections have begun, but candidates cannot promote themselves after the campaigning window has closed.

h. Any type of campaigning can be done as long as candidates follow the expenditure limits and their strategies are cleared by Campus Life (chalking, putting up banners, et cetera). Any paper campaign materials must be posted on bulletin boards. All candidates must follow the rules in the student code of conduct while campaigning.

i. In the case of a runoff, campaigning may continue during the time period in between the first elections and the runoff elections, and may continue throughout the runoff elections.

j. Campaign expenditures will be reimbursed through the SGA Treasurer with a receipt or proof of purchase. Candidates must not exceed expenditure limits set below:

   i. Candidates must not exceed expenditure limits set below:

      1. $75 per SGA President and Vice President ticket
      2. $50 per Class President ticket
      3. $30 per Treasurer ticket
      4. $20 per Senator ticket

**Article VIII: Code of Ethics**

1. All members of SGA shall sign the following Code of Ethics before the first meeting of Presidents’ Council.

2. *The SGA Code of Ethics*:

   a. The Student Government Association of Colby College is committed to initiate positive change and, through the President’s Council, to provide a forum for the gathering and expression of ideas and concerns from all students. As campus leaders and role models for the student body, we are dedicated to increased campus unity and school spirit; to full and open communication and explanation of events, issues, and proposals for change in College policy; and to the accessibility of views from all students.

   b. The members of the SGA Executive Board and the President’s Council have a responsibility to the student body to uphold the SGA Constitution, to adhere to all rules and regulations of
the College as outlined in the Student Handbook, and to be an active and positive member of the Colby Community.

c. Each member must always maintain the integrity of the SGA. Members will at all times be conscious of their status as representatives of the student body, and will avoid involvement in, or remove themselves from, situations which may tend to lessen the perceived credibility of the SGA. Members realize that they are equally accountable for our actions under the aforementioned guidelines of conduct. Members are responsible to their constituents and to the student body as a whole.

d. SGA members must pledge as follows:

   “I, in good faith, promise to honor the prestige of the office I hold. Recognizing the unusual nature of resources available to me, I promise to neither participate in nor have knowledge of inappropriate use of the resources and privileges granted to me through my position. My signature below indicates that I have read the above statement. I understand that should my actions result in a review by the SGA Judiciary Committee, all records pertaining to the incident in question will be released, in confidence, to the SGA Judiciary Committee.”

Article IX: Recall, Referenda, Amendments and Bylaws

1. Recall, Resignation, & Impeachment

   a. Any elected or appointed Student Government member may be removed from office if recalled by the President’s Council for either of the following reasons:
      i. Failure to perform duties as outlined in the Constitution;
      ii. Violation of College rules, including the misuse of SGA funds.

   b. Additionally, academic or disciplinary probation may be considered grounds for impeachment, upon recommendation by the Dean of Students.

   c. Complaints may come from any member of the President’s Council against a student government leader in the form of a resolution for an Article of Impeachment against a representative or by a Petition of Impeachment with stated grounds written at the top and signed by one half of the constituency of that official.

   d. If someone is motioned to be impeached, they have a one week grace period to resign.

   e. Motions for impeachment must be made by a member of the President’s Council to the Judiciary Committee. If a member of the community wishes to make a motion themselves, they must use their representative on the president’s council.

   f. The Judiciary Committee reviews the motion and then all members of the student government vote. If there is a 2/3 majority, the impeachment is enacted.

   g. Members may not abstain from voting in impeachment proceedings.

   h. In cases of emergency or extreme circumstances, such as a family emergency or personal illness, the SGA President, with the aid of the current class senator or class president, may appoint an interim representative to the Presidents’ Council to serve in the place of a temporarily absent class senator or class president. This interim representative must be a direct constituent of the absent class senator or class president and will fill only that individual’s role. The interim representative may serve a maximum of two consecutive meetings, or three total, within an academic year.
i. Elections to replace a student are at the Executive Board’s discretion.

i. A special election shall be held within three weeks to replace removed members. In the case of the removal of the SGA President and Vice President, an interim President shall be elected from within Presidents’ Council.

2. Referenda and Amendments

a. A constitutional referendum may be called by a majority vote of the President's Council or by a petition of two hundred (200) members of the student body to consider amendments.

b. If procedural questions arise, they should be referred to the bylaws rather than amendment to the Constitution.

c. Once proposed, a constitutional referendum must be approved by one of two methods:

   i. It must be accepted by a unanimous vote of President’s Council members;

   ii. Or, it must be published with copies posted across campus at least seven (7) days prior to the vote and must be voted on by the student body in a special vote conducted by the SGA Vice-President no later than twenty-one (21) days after the publication.

      1. Posting of the amendment must include the proposed amendment and, where appropriate, the current provision being amended.

      2. Ratification requires a two-thirds (2/3) majority vote in favor of the amendment(s) with at least one third (1/3) of the student body voting.

3. Bylaws

   a. General Rules:

      i. This Constitution maintains the framework for Colby's SGA, yet procedural mechanisms are necessary and will come in the form of SGA bylaws that are passed by President's Council as they deem necessary.

      ii. Bylaws need a majority vote for approval. Records of their existence shall be kept by the SGA Secretary and sent to the Director of Campus Life and the Dean of Students.

      iii. Bylaws should be presented to the newly elected officers at their first meeting in the spring.

      iv. All bylaws will be numbered according to the year in which they were created and the order in which they were passed (ex., 96-01, 96-02, etc.).

      v. The bylaws will directly succeed the Constitution of the Colby College Student Government Association in all records.

   b. Bylaws:

      i. **05-02** All members of President's Council shall be made aware of proposed appointments to all College committees one week prior to the first meeting of the year. A uniform application process, regardless of whether the applicant is a President’s Council member or a student at large, shall be used when examining each applicant’s qualifications.
ii. 12-01 Members of the Executive Board may receive a stipend to be determined by the previous year’s President’s Council.

iii. 12-02 Any SGA-approved club that is formally inactive (no meetings, organized events, etc.) for a year will become deactivated and will no longer remain an SGA-approved club. If future students want to reactivate said club, they will have to resubmit their constitution and signed SGA Code of Ethics form and be reapproved.

iv. 17-01 Candidate Endorsements During Elections
1. Candidates have full freedom to engage with any community member or organization to discuss their candidacy and/or the priorities of the given group. Further, clubs and organizations are permitted to spread any and all information about a candidate throughout their membership.
2. Negative campaigning is not allowed.
3. SGA Executive Board cannot endorse any candidate through any channel, including social media and email. Further, members of the President’s Council cannot use any SGA resources, including class and school email lists, to campaign for any candidate.
4. Additionally, candidates cannot accept any monetary donations or donated campaign materials (including posters, banners, and campaign apparel) to be used in public areas, which includes residence hall common areas. SGA cannot prohibit the use of campaign materials by outside parties in private residence spaces.

v. 17-02: Policy of Community Messaging
1. In the event that the Executive Board decides to respond to an event that affecting the student community at large, a majority vote by the Executive board is necessary to trigger an emergency meeting of the President’s Council to vote on the proposed statement by the Executive Board.
2. An emergency meeting requires a quorum representing one half of the President’s Council.
3. At an emergency meeting, the Executive Board, or a representative, presents the proposed statement drafted by the Executive Board to the President’s Council for a vote. A proposed statement needs approval from simple majority of those in attendance.
4. If the measure is voted down, the dissenting members of the President’s Council may select two representatives to discuss additional edits with the Communications Chair and the SGA President.
5. Following the conference between the dissenting members and the Executive Board, their final draft shall be distributed to the President’s Council for a chance of brief review and then to the College’s student body, without a second vote.

vi. 17-03: Senator Accountability
1. Class Senators are mandated to attend one non-SGA event, at least once a month (four times per semester). These events cannot be considered
wellness seminars, mandatory lectures for your courses, personal sporting events, dorm events or any other mandatory events. Senators are also required to participate and help plan at least one SGA event or initiative. This is a change from Part III, Section A, Article IV. Senators will self-report the events they attend according to the method designated by the current SGA Presidents. If the senators do not abide by these requirements then they will be liable to face potential probation and impeachment.

vii. 17-04: Impeachment Procedure
1. The Judiciary committee will include one Class President from each year, with the exception of the Senior Class Presidents, who will serve on the committee, alongside the Parliamentarian and the SGA Co-Presidents, or President and Vice President. The Parliamentarian and Co-Presidents will be non-voting members. The Judiciary Committee will be the only body to review and carry out the impeachment.

viii. 17-05: Club Approval
1. The OCOC Committee shall have the only vote on club approvals. This means that the larger SGA governing body will no longer vote on club approval. The OCOC Committee shall take full responsibility for club approval or rejection. The OCOC Committee will report on which clubs are approved and which are rejected weekly to the entire SGA and ensure the approved clubs are reported in the Minutes.

ix. 18-01: SGA Club Check-in
1. At the end of the year, the SGA Parliamentarian reserves the right to mark clubs as inactive based on their response to an “End of Year Survey,” similar to the requirement to attend the Club Leader Training at the beginning of the year. The survey should ask Club Leaders to provide information on who their faculty/staff adviser is, who the new club leaders will be for the following year, what they have accomplished during the school year, and what their goals are for the following school year. The grounds for marking a club as inactive would be failure to complete the survey, lying on the survey, not having a current club adviser (i.e. their listed advisor is no longer at Colby), and submitting a response indicative of insufficient club activity (i.e. only having met once during a semester). Being marked as inactive would require the club to re-apply to the OCOC Committee if they wished to once again become an SGA Club.

x. 18-02: Amending the Constitution
1. Article IX, section 2, sub-section C, sub-sub-section i will be changed from: “It [the constitutional amendment] must be accepted by a unanimous vote of President’s Council members” to “It [the constitutional amendment] must be accepted by a 3/4 majority vote of President’s Council members.”

xi. 18-03: Publicity Intern
1. The SGA Presidents may hire a Publicity Intern who would not sit on the Exec Board, but would work for them. A $1000 stipend may be provided to the Publicity Chair, at the discretion of the Treasurer. The Publicity Intern would be chosen through an application process similar to the one used to choose Exec Board members. The Publicity Intern would have the following responsibilities:
   a. Managing all SGA publicity material (physical and digital posters);
   b. Producing all SGA publicity material (such as story time posters, SGA bi-annual art-sale posters, State of the College posters, any informational material needed for NESGov Conference, etc.);
   c. Work alongside Communications Chair on recreating the SGA website;
   d. Working with Campus-Life to produce school-wide calendar each month;
   e. Updating and managing all SGA social media accounts (Facebook, Instagram, and potentially more) on a daily basis;
   f. Attend all formal and informal meetings.