Colby College Office of the Registrar

Final Examination Postponement

Qualifications for Postponement of final examination: A student with three exams scheduled on the same date, four exams in sequence, or an exam that is scheduled during a religious observance, may postpone an exam. The exam to be postponed is the student’s choice. Exams may be made up prior to this date by mutual agreement, but not before the originally scheduled exam time. This form must be filed with the Registrar’s Office, where the grounds for postponement will be verified, at least 10 days before the beginning of final examinations.

Name ____________________________ Class Yr. _____ ID # __________________

Semester FA _____ SP _____ Academic year _________

I am taking: _____ three courses to be examined the same date, numbered ____, ____, & _____

_____ four courses with sequential examination numbers _____, _____, _____, & _____

_____ an exam that is scheduled during a religious observance

and have elected to postpone my examination in______________________________________

Course & section Exam number

Instructor (Print) ___________________________ Date ______________

Instructor (Signature) ___________________________ Date ______________

Instructor, please check one: ___________________________ OR ___________________________

Proctored by Instructor Proctored by Testing Center (to be arranged)

Rev. 04/21

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