

Guidelines for Use of Colby Fields (2018)

Scheduling of fields for Colby athletic events will be through the Athletics Department. Additional requests for use of Colby fields are determined by the office of campus events in consultation with the athletics and facilities departments.

Due to wear and tear, recreational use of fields is dependent on weather and field conditions to be determined at the time of request. Colby reserves the right to cancel use of fields due to weather or field conditions, and to reschedule a new date, pending availability.

Priority for using fields will be as follows:

- “In season” Colby varsity teams have top priority.
- Intramurals, club sports and special events conducted by students, faculty or staff.
- Off-campus teams may schedule with prior approval of the office of campus events. Priority given during the academic year to local colleges, high school athletic teams, area recreational teams with appropriate approvals, signed contracts and insurance coverages.

Rules for use of fields:

- No pets running at large
- Fields may be booked during daylight hours only. Fields with lighting are available to schedule no later than 10 p.m.
- All litter is to be placed in the trash/recycling receptacles provided.
- Facilities are to stay in “as good as” condition following each use. Failure to return facility to “as good as” condition will result in loss of future scheduling privileges and may require user to pay clean-up costs.
- Users of the fields are responsible for all players and guests to the facility. Supervision of all minors is the responsibility of the booking group.
- Teams should arrive by bus as a group and depart as a group once the event ends. Coaches are responsible for ensuring that their team departs together at the end of practices/games.
- When turf fields are used, Colby will supply additional information on use of each of those fields.
- Off Campus users are required to provide a signed contract, liability insurance and to in some cases have a Colby hosts who is responsible for greetings guests and providing assistance should the need arise during the scheduled event.